**Project Status Report**



**Project Name: Implementation of Microsoft Dynamics 365 Finance & Operations**

**Client:**  **FC Platinum Holdings (FCPH)**

**Frequency: Weekly**

**Reporting Period:** ………….



**Document Owners:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Rungano Mapeture | Project Consultant (IBTS) |
| Chipo Kimbini | Project Manager (IBTS) |
| Fani Mafarachisi | Project Sponsor (FCPH) |
| Patience Rumbidzai Duri | Project owner (FCPH) |
| Enias Mbirimi | Project manager (FCPH) |
| Tazvitya Chikwakwata | Technical Consultant (FCPH) |
| Martin Razunguzwa. | Project lead (FCPH) |

**Project Status Report Version Control**

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| --- | --- | --- | --- |
| Version | Date | Author | Change Description |
| 1.2 | 01/07/2019 | Chipo Kimbini | Consolidated Project status report |

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| --- | --- | --- | --- |
| PROJECT SUMMARY | | | |
| Overall Project Status\*Key indicators: budget, schedule, stakeholders, scope, resources |  | **On Track** | The project is well controlled. Some issues may have been identified, but effective actions are planned for solving them. |
|  | **Off Track** | The project has problems that require change in plans. Additional focus and management is essential to bring the project back under control. |
|  | At Risk | The project has serious problems. One or more\* key indicators are in At Risk status. |
|  | Not Started | Not started |
| Comments: |  | | |
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| Project Schedule | | | | | | | | | | | |
| **Project Start Date:** | | 01/07/19 | |  | | **Planned End Date:** | | | 31/12/20 | | |
| **Project Overall Status** | |  | | | | | | | | | |
| Major Milestones or Deliverables | | | **Status** | | | | Start Date | End Date | | **Actual Date** | **% Complete** |
|  | Project Requirements | |  | | | | ***09/ 02/19*** | ***09/16/19*** | |  | 100 |
|  | Analysis Phase | |  | | | | ***09/16/19*** | ***09/23/19*** | |  | 95 |
|  | Design Phase | |  | | | | ***09/16/19*** | ***09/16/19*** | |  | 50 |
|  | Development | |  | | | | ***09/16/19*** | ***10/21/19*** | |  | 20 |
| **GREEN** – On target to achieve Milestone/Deliverable Date. Baseline date = Forecast Date.  **AMBER** – Milestone Target Delivery Date is in danger of not being achieved but a managed solution capable of bringing forward the Forecast date is being applied. Baseline date < Forecast Date | | | | | **RED** – Milestone Target Delivery Date is not going to be achieved or has already passed. No work rounds or solutions capable of bringing forward the forecast date is available. | | | | | | |

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| Project impact of milestone success or failure for project remainder | | |
| **Date** | Scope Change | Project Impact |
|  |  |  |
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| Project Issues and Risks | | | |
| **Date** | **Issue or Risk** | Description | Status |
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| Additional Comments |
| * Finalizations of the non production server requirements to be done (meeting scheduled for 09/17/19) |

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